

EMERGENCY TELEPHONE SYSTEM BOARD MEETING APRIL 17, 2003

D.C. Joe Hallman, Vice-Chairman, called the McHenry County Emergency Telephone System Board to order on April 17, 2003, room C140 in the McHenry County Government Center, Woodstock at 9:00 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Joe Hallman, Vice-Chairman, Director Barry Valentine, Chief Dennis Ahrens, Chief Ken Mrozek, Chief Ken Rydberg, Commander Phil Dammeir, Officer Bob Harper, Claire Kinter, and John Shay.

MEMBERS ABSENT: D.C. Weber, Captain Glenn Olson, Sgt. Dick Johns, and Officer Jim Molnar

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Wileen Peterson, Admin Specialist

VISITORS: Mary Christiansen, Keith Svendsen, ALG-LITH FPD; Cliff Hammarstrom, Radicom; John Rosati, M/A-Com; Steve Bindler, Chicago Communications; Cindy Amore, NIMC; and Chief Steve Kite.

ADDITIONS OR CORRECTIONS TO THE MINUTES: John Shay advised that when a roll call vote is taken, and does not have a unanimous vote, each member is to be named with how they voted.

MOTION: by John Shay, second by Barry Valentine, to amend the March minutes and add the names where a roll call vote was taken. The minutes will be resubmitted and voted on at the next ETSB meeting. All members present voted AYE. Motion passed.

CORRESPONDENCE: IN PACKET

- Letter from SunGard HTE regarding the acquisition
- Letter from the State Fire Marshall regarding Homeland Security
- Email from Polnet Communications regarding space on radio towers

TREASURER REPORT: The Treasurer's report was submitted. Balance as of March 31, 2003, was \$2,399,056.29 in the General Account.

MOTION: by John Shay, second by Commander Dammeir, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by Barry Valentine, to pay the 290001 bills for the month of March in the amount of \$58,404.20. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Barry advised at the last meeting that there has been some discussion by the county to have a 2 year budget process, however, he has not heard anything new to support this.

TECHNICAL: There will be a Tech Committee Meeting to open and review the submitted bids at 10:00 AM on Thursday May 8th in room C-140 of the McHenry County Government Center.

PERSONNEL: NONE

TRAINING: EMD class has started. There are 2 students who are not currently employed as dispatchers. Cindy Amore informed members of the board that changes to the EMD Rules are currently on hold due to staffing issues at IDPH.

PSAP: KNOX BOX testing is scheduled for April 22nd and 24th. PSAP's participating in the test should have received an email with the time of their test. There is also a schedule in the meeting packet.

MAPPING: An email was received (in packet) from GTG with an update. Things are going well so far.

DISCUSSION: Due to conflicts with conferences, the June meeting needs to be rescheduled for June 12th.

MOTION: by Barry Valentine, second by Officer Harper, to change the June 19, 2003, ETSB meeting to June 12th. All members present voted AYE. Motion passed.

EXECUTIVE SESSION: NONE

INFORMATION ITEMS: John Rosati, M/A Comm offered his assistance and will provide input as needed regarding the Wireless Network project.

MOTION: by Barry Valentine, second by Officer Harper, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 9:38 AM

**The next meeting is Thursday May 15, 2003
9:00 AM at McHenry County Government Center**

Coordinator's Report for April 17, 2003

CAD-

- ❖ Gateway upgrades were completed on March 25th. There were a few minor issues that needed to be corrected that day. Algonquin is experiencing an issue with the redundant gateway disconnecting and then automatically reconnecting. HTE is looking into it.
- ❖ Mary Christiansen loaded a FIRES PTF on April 2nd. We started with a full system save at 8:30 AM, and she completed the upgrade around 8:30 PM. Thank you to everyone for their patience while the AS/400 use was restricted.
- ❖ I received an update from GTG on the mapping project. (in packet)
- ❖ Shelly Asher, SunGard HTE, provided an informational session on the direction on HTE and the CAD product.

PSAP/911-

- KNOX BOX testing is scheduled for April 22nd and 24th. An email was sent out earlier this week with the time and dates of each of the agencies test. Please get back to me with a contact person for the test from your agency. Those who have NOT returned the KNOX BOX Check list, please do so!!
- Harvard experienced a problem with their 911 Busy-out Circuit during a power failure last week. It was determined that the power supply for the relay circuit is not on Generator Power, which caused their 911 calls to route to Woodstock PD.
- Crystal Lake is having problems again with their UPS not failing to hold the load during the transfer to the generator during their weekly test. Powerware will be going back out there, to attempt to determine the problem. The two other times it has been checked, there have been overload alarms, but it is sporadic.

WIRELESS-

- ❖ Any calls from cell phones coming in with record not found, the TC's should attempt to "Retry ALI". If record still displays record not found, we will need location of caller and cell company name. Please have the TC's send me a copy of the 911 printout on calls that generate the tower information when they "Retry ALI".

CORRESPONDENCE-

- Letter from SunGard HTE regarding the acquisition
- Letter from State Fire Marshall regarding homeland security
- Email from Polnet Communications regarding space on radio towers

MISCELLANEOUS INFORMATION –

- ❖ The RFP for the Emergency Telephone Notification System went out with a return date of May 7, 2003. The opening will be at 10:00 AM on Thursday May 8th in C-140. The RFP was sent to 5 different vendors.